



# St. Francis High School

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Paul D. Neubauer  
Principal

Donnie C. Thompson  
Assistant Principal

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Assistant Principal

*"Students will be thoughtful, productive citizens in an ever-changing world."*

November 8, 2011

To whom it may concern:

We have had the good fortune to work with Ms. Lillian DeRung as our administrative intern over the past several weeks. The intent of this letter is to document some of the work Lillian has done at St. Francis High School.

Ms. DeRung worked as a supervisor at volleyball matches and football games. Additionally, Lillian took a personal day and spent the time interviewing me, and working through disciplinary issues with our two assistant principals. Ms. DeRung participated in our high school lockdown drill and was present when members of our nutrition services staff were re-directed regarding the lockdown procedures. Ms. DeRung stopped in at the end of the school day to reflect on the activities of which she was a part.

In all instances, Lillian was eager to learn, patient, and willing to engage in the educational processes while working at our high school. She demonstrated an inquisitive attitude and was able to successfully reflect on her experiences.

If you have any questions at all, please feel free to contact me at any time.

Sincerely,

Paul Neubauer

Principal

St. Francis High School

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**FOCUS**  
ON  
TEACHING & LEARNING